



## **Play Facilitator**

Children's Museum of Atlanta, a nonprofit 501(c)(3), is the only educational venue of its kind in Atlanta. Through community outreach initiatives, educational programs, and exhibits designed for children ages 0–8, the Museum strives to spark every child's imagination, sense of discovery and learning through the power of play.

**Position Status:** Part-time/Non-Exempt/Hourly

**Schedule:** Varied; Weekdays, weekends, events, and holidays required

### **Primary Role:**

We are looking for a dynamic team player to ensure positive guest experiences by conducting educational, curriculum-based activities (in-house, virtually, and through community outreach) and by keeping the exhibit floor and programming spaces organized, sanitized, and safe. This position reports to the Manager of Guest Experience while working closely with our education department.

### **Responsibilities and Duties:**

- Facilitate engaging hands on activities for children ages 1 to 8 years old both inside and outside the Museum
- Conduct in-house, virtual, and outreach experiences
- Participate in creating new programming, both inside and outside the museum walls
- Maintain, organize, and clean exhibit floor and programming spaces
- Sanitize and replenish consumables on the exhibit floor throughout the day
- Report maintenance issues and inventory needs daily via Basecamp
- Organize and control inventory of supplies, equipment, consumables, and materials in Museum spaces
- Promote inter-generational learning for both children and their caregivers through play-based activities
- Ensure museum programming is inclusive and accessible
- Assist in program evaluations
- Support data collection by tracking participation numbers in programming spaces
- Provide superior customer service
- Maintain a safe environment

### **General:**

- Support Museum Mission and Values
- Follow all Staff Expectations and Policies for role and department
- Participate in training and feedback provided by Museum's Education managers
- Present a positive, energetic demeanor
- Interact with caregivers and children in an energetic, cheerful, and positive manner
- Communicate accurate information about all Museum programs, exhibits, and museum cost centers
- Work collegially with diverse team members and guests alike

- Maintain professional behavior acceptable to team members and the general Museum culture
- Other duties as assigned

**Skills & Requirements:**

- Comfortable working with and guiding children and their caretakers in an experiential learning environment
- Able to work in a multifaceted, team-oriented environment
- Strong teaching skills and basic understanding of childhood developmental levels
- Able to use cultural competence with experience serving diverse populations and communities
- Strong presentation and communication skills, both verbal and written
- Exceptional customer services skills and experience
- Adept at conflict resolution and problem solving
- Able to work in a flexible, fast-paced environment
- Exhibits patience, professional demeanor, even temper, and good manners in stressful and changing situations
- Sound time-management skills
- Belief in a Learn through Play philosophy

**Education**

Bachelor's degree in education or pursuing an undergraduate degree in education is preferred. Experience in formal and informal learning environments desirable, such as early childhood education, elementary education, museum education and/or camp counseling.

To apply for this position, please email a cover letter and resume to [jobs@childrensmuseumatlanta.org](mailto:jobs@childrensmuseumatlanta.org). No phone calls please.